

**IFTA AUDIT COMMITTEE TELECONFERENCE**  
**March 10, 2009**

**PARTICIPANTS:**

AnnMarie Chamberlain  
Dawn Lietz  
Mark Byrne  
Gene Hall  
Bobbie Keller  
Audrey Martel

Dan Young  
Bob Turner  
Tammy Trinker  
Tony Dewell  
Debbie Meise  
Rick LaRose (Special Guest)

**Absent:** Charmin Tillman; Hoa Quach, Scott Bryer, and Fred Alleman

Minutes from the January meeting in Tempe and the February teleconference were reviewed and accepted. Debbie asked the IFTA Audit Committee to incorporate the joint IRP/IFTA meeting minutes in with our January minutes.

**Review of the minutes of the Planning Committee Teleconference for the 2010 Workshop**

- AnnMarie discussed the highlights from the teleconference. It was decided that the meeting minutes from the Planning Committee teleconference will be sent to the IFTA AC prior to our teleconference, so we can focus on questions rather than rehashing the planning call.
  - Chris emailed Mahlon for the IFTA IAR Rep. Still no response. It looks as though Connie will be the only rep this year.
  - Attorney meeting has been cancelled due to budget constraints.
  - DVD Subcommittee: Gerald is coordinating. He is working on a date for teleconference to be scheduled.
  - Reducing the number of breakout sessions to three (3) has been discussed.

**Results:**

**Letter to MN Follow-up:**

Minnesota did not respond to the letter sent by the audit committee in February.

Connecticut is pursuing the option of going alone on mega carriers if other jurisdictions are not willing to participate and see that these companies are audited. Rick agreed to provide the IFTA audit committee with the jurisdictional survey findings.

**Commissioner survey letter:**

Rick indicated he has the survey letter ready to go. The IFTA interjurisdictional link will be used to distribute to all commissioners.

**Letter to Attorney:**

Letter was sent, but response was that Attorney's meeting is cancelled due to budget.

**Ballots Procedures Committee:**

Ballots were sent to the Procedures Committee. Debbie will put ballots into proper format. Dawn/AnnMarie/Rick will help with final review.

**Audit Committee Membership:**

AnnMarie notified the IFTA Audit Committee that Bobbie would be resigning at the end of the month. She felt having someone replace her early in the year would be beneficial for the others. Bobbie, thank you for all of your hard work and dedication to this committee. You will be missed!

Dave Nicholson (OK), Bob Schwab (MO), and Jeff Hood (IN) are being considered as Members at Large to fill the existing vacancy.

**A200 Revisions Discussion:**

AnnMarie was concerned about the wording “engagement objects”. Debbie was concerned with how it could be measured.

Dan suggested adding a section to determine risk was evaluated. Again Debbie was concerned on how the PCR would be able to determine whether or not the risk was properly evaluated.

Bobbie suggested it could be done as part of the Internal Control Evaluation

Audrey suggested it be placed in the Best Practices Guide (BPG). Debbie recommended that many of these types of evaluations could be moved to the BPG.

Bobbie felt it needed to remain in the APM in order to ensure jurisdictional compliance.

AnnMarie suggested we determine whether it would be best to develop a Subcommittee to evaluate what essential information should remain in the APM and what could be moved to the BPG. She was going to send an email out to get volunteers.

Rick asked Debbie if the concept of violations have been an issue in PCR's. Debbie responded no.

The next IFTA Audit Committee teleconference is scheduled for **Tuesday, March 14<sup>th</sup>** at **11:30am** Eastern Time.